

THREE RIVERS & WATFORD  
SHARED SERVICES  
JOINT COMMITTEE



**AGENDA**

**Date:** 3 June 2013

**Time:** 7.30 pm

**Place:** Penn Chamber, Three Rivers District Council

Members of the Committee:-

Councillors:-	B White (Chair)	S Nelmes
	M Watkin (Vice-Chair)	N Bell
	G Derbyshire	Sansom

The Joint Committee welcomes contributions from members of the public to its discussion on Part A agenda items. Contributions will be limited to one person speaking for and one against each item for not more than three minutes. Details of the procedure and the list for registering the wish to speak will be available for a short period before the meeting

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Item

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**Part A - Open to the Public**

**1 APOLOGIES FOR ABSENCE / SUBSTITUTE MEMBERS**

**2 DISCLOSURES OF INTEREST**

To receive any disclosures of interest.

**3 MINUTES**

To confirm as a correct record the minutes of the Joint Shared Services Committee held on 18 March 2013.

**4 RECRUITMENT OF DIRECTOR OF FINANCE AND HEAD OF HUMAN RESOURCES**

To receive an oral report on the recruitment to these two posts.

**5 MEASURES OF PERFORMANCE**

This report gives performance information on the 4<sup>th</sup> Quarter of 2012/13.

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Item	Page
<p><b>6 ICT TRANSITION UPDATE</b> This report gives an update on the ICT Service Provision.</p>	15 - 18
<p><b>7 REVENUES AND BENEFITS UPDATE</b> This report gives an update on the Revenues and Benefits service.</p>	19 - 32
<p><b>8 FUTURE OF THE SHARED SERVICES JOINT COMMITTEE</b> This report allows the Joint Committee to consider its successes and the lessons learned in order to inform the changes proposed by the two councils. It also considers the advantages and disadvantages of moving to a lead authority model.</p>	33 - 52
<p><b>9 DRAFT STATEMENT OF ACCOUNTS FOR 2012/13</b> This report allows the Committee to consider the Draft Statement of Accounts for 2012/13.</p>	53 - 72
<p><b>10 EXCLUSION OF PRESS AND PUBLIC</b> The Chairman to move:- “that, under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item(s) of business as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if the press or public were present during consideration of the item(s) there would be disclosure to them of exempt information as defined under the respective paragraphs of Part 1 of Schedule 12A to the Act.” If approved the Chairman will ask the press and public to leave the meeting at this point.</p>	

**Part B - Closed to the Public**

- 11 OTHER BUSINESS**  
If approved under Item 4.

**Members are reminded that meetings of the Joint Committee shall end no later than 10.30pm unless otherwise agreed by the Joint Committee.**  
**For more information concerning this agenda please contact the Secretary to the Joint Committee, Elwyn Wilson, Democratic Services Manager, Three Rivers District Council, Northway, Rickmansworth, Herts, WD3 1RL. Telephone: 01923 727248.**  
**E-mail: [elwyn.wilson@threerivers.gov.uk](mailto:elwyn.wilson@threerivers.gov.uk)**